

Rockland Neighbourhood Association

Meeting of the Board of Directors

1401A Rockland Avenue

December 14, 2016

Present: Janet Simpson (JS), Bob June (BJ), Dave Clark (DC), Sue Simpson (SS), Pamela Madoff (PM), Vanessa Dingley (VD), Gary Pemberton (GP), Marc Hunter (MH), Lawrence Bortoluzzi (LB)

Absent: Dave McWalter (DM), John Edwards (JE), Stephen Roughley (SR)

Meeting called to order at 19:03

- Agenda
 - Motion to approve(DC/VD)
 - Amended to include discussion on awards, website renewal, greenway signage update and LAP
 - Approved unanimously as amended
- Minutes of October 12, 2016
 - Motion to approve(DC/BJ)
 - Approved unanimously
- Councillor's Report
 - In addition to the City of Victoria December 2016 Update for Rockland, the following were discussed:
 - CALUC
 - PM indicated that our publication of CALUC and its activities through the newsletter and website meets the intent of the Council's membership best practices
 - The ConnectVictoria app is working well
 - PM is continuing as our liaison the Council for the next six months
 - Secondary suites
 - Discussion is ongoing
 - These will increase the housing stock but they will not increase to stock of affordable housing
 - The opinion that a garden suite in addition to a secondary suite on the same property is not a good idea was expressed by members of RNA
 - Regulatory changes proposed for Secondary Suites
 - Can modify the exterior; 2 small suites instead of one larger suite; ground floor can be raised 0.6 metres regardless of current height restrictions (for higher basement ceilings)
 - More information regarding participatory budgeting will be forthcoming
- Calendar Update
 - JE to renew membership with Friends of Government House
 - AGM
 - Head of the nominating committee is needed
 - JS will follow-up
 - All reports, bios etc. are due to SS by COB Jan 8
 - Anything received after this date will be added as an addendum
 - Report needs to go to the printer on Jan 10

- Business Arising
 - Minutes from Strategy Meeting , November 9, 2016
 - Motion to approve (DC/MH)
 - Approved unanimously
 - AGM
 - Panel Discussion
 - Each panelist will discuss his/her topic for ten minutes
 - There will be 15 minutes for questions from the audience
 - It was noted that some of the board members have served the RNA for many years, decades in some cases, and that it will be important to stress at the AGM that new members are needed to keep the Association a going concern
 - Code of Ethics and Conflict of Interest Guidelines
 - Moved that: All board members sign the Code of Ethics and Conflict of Interest Guidelines annually (DC/VD)
 - Approved unanimously
 - Awards
 - Changes were made to the nomination guidelines
 - JS will revise the document and bring to the January meeting for final discussion
 - SR will determine how to broadcast the guidelines
 - Website Renewal
 - There were three responses to the RFP
 - Melissa Mills of Millipede Design was chosen
 - She will update the website to WordPress and contemporize the logo
 - The logo will be a representation of the three main characteristics of Rockland-heritage architecture, Garry oaks and rock and will be done in a palette of green and brown
 - Melissa Mills will train us on maintenance of the website
 - Greenway Signage Project
 - DC has signed off on the conditions of the project and will circulate those to the board
 - Consultation on what people like about Rockland and with the cultural partners will continue through the spring
 - The type of structure for the signs may be restricted but what is on the signs will not be
 - LAP
 - Andrea Hudson will attend the AGM and will submit a piece for the AGM report
 - Zoning may be reflective of the desires of the neighbourhood
- New Business
 - Merge two TD accounts
 - Discussion moved to January, 2017 meeting
 - Deer Issue
 - The issue raised by Mr. Jongbloed was referred to Council
 - CALUC Review and Report to Committee of the Whole
 - Process will continue as in the past will slight refinement
 - Annual CALUC training
 - Modest funding to offset meeting costs
 - Four year term of CALUC members with an option for a four year extension
 - Message to be sent with renewal message to members
 - Reviewed, slight modifications made
 - SS to communicate with Ian
 - Miscellaneous

- Speeding on Joan/Royal
 - Speed bump is city's responsibility
 - PD needs definitive time frame to assess need to speed camera
 - Craigdarroch Castle has received their building permit
 - New program, Find It Fix It, which will involve staff from transportation, Parks and other city departments, will take place one or two times a year
 - The Board thanks Aimée Botje for her service and hopes that she will be able to rejoin the Board at some time in the future
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- Meeting was adjourned at 20:45 (DC/LB)
 - Next Board Meeting-January 11, 2017 @ 1401A Rockland