**Rockland Neighbourhood Association**

**Minutes —** Meeting of the Board of Directors

Volunteers’ Cottage, Government House

Wednesday 14 March 2018 7 p.m.

**Present**: Bob June (BJ), Marc Hunter (MH), Dave McWalter (DM), Susan Wynne-Hughes (SWH), Art Hamilton (AH), Janet Simpson (JS), Lisa Macintosh (LM), Dave Clark (DC), Anthony Danda (AD), Pamela Madoff (PM)

**Absent**: Gary Pemberton (GP), Lawrence Bortoluzzi (LB), Stephen Roughly (SR)

**Guests**: Danielle McQueen, Alex Burke, Charis Burke

Meeting called to order at 19:03

* Agenda
  + Motion to approve (DC/SWH)
    - Approved unanimously
* Minutes of 11 April 2018
  + Motion to approve (DC/AH)
    - Change date of Heritage Conservation Area meeting to May 16
    - Approved unanimously
* Councillor’s report
  + Call for nominations – Honourary Citizenship
  + May 10 council considers development of 71 and 75 Oswego. Two lots together are up for development, calls for 6 units. Discussion will be about housing and affordability, but there is no overall plan for this precinct.
  + City is concerned about retention of rentals.
  + City setting standards of rental property maintenance. E.g., waterproof roof. Consultants report identifies gaps in the provincial laws, to see if the City should become involved.
    - Discussion around getting involved in an area of Provincial responsibility.
* Introduction of guests
* Calendar Review
  + DC will update the calendar.
  + June - CRA filing date for public body GST rebate
* Business Arising
  + AH: National, Provincial and Municipal Historical designations. Rockland has already two designated places.
    - National Trust for Canada - pulls together initiatives of governments (standards, guidelines and register of historic places)
    - We need to ID our strongest case(s), and what level of jurisdiction is possible - municipal, provincial or national
    - BC heritage society has low-cost on-line webinars designed to guide through the process.
    - Some are designations are for multiple buildings e.g., Victoria Chinatown.
    - PM: City-designated historical site has the biggest level of protection.
      * Rockland LAP could include a Heritage Conservation Area, such as that in progress with Prospect Place in Oak Bay.
      * Some control over the design, and definitions of character features.
        + such guidelines would trigger reviews by more bodies, and stronger weight to council decision processes.
      * LM: in Shaunessey there are guidelines for roof, cladding, etc., especially for pre -1940s
      * Danielle – Rockland is currently an eclectic mix. Great architecture, interesting design.
  + Tennants engagement.
    - DC: We have previously discussed our under-represented demographics, and thought of approaching rental and property management agencies and landlords to spread the word, gather feedback, identify new tenants for welcome packages, etc.
    - Danielle: renters are more likely to want to engage in social and community events, rather than topics of interest to landowners.
    - ?BJ: Renters’ priorities were expressed in the 1201 hearing.
  + 1201 Fort Street rezoning process, lessons learned.
    - JS: Over two years, the neighbours group printed out large numbers of posters, pamphlets, and leaflets, etc, and held many meetings.
      * Motion (JS/LM) to provide $500 to support the group.
        + Discussion centered around appropriate recognition versus compensation for expenses incurred by neighbour groups.
      * Motion tabled
    - Other  points on the rezoning process
      * AH lot of people said a lot of good things. Is there a ball we could start rolling to open discussion with the city to curtail the number of zoning changes.
        + As BJ said at the hearing, 'what a mess this process is'
        + DC looking for PM perspective. Seems like this has been an issue that has survived a major overhaul of the planning department . City must like the flexibility of spot rezoning
  + 1322 Rockland.
    - Order to reduce the number of chickens to 15 by May 15th.
    - Pallets are gone.
    - Require City injunction to get animal control to seize excess animals
    - PM met with city solicitor to determine what can be done, under the zoning bylaw e.g., setbacks, storage of food, etc. At this point doing everything possible also using animal responsibility bylaw.
* New business
  + What money is committed to current projects?
    - LM: Heritage Conservation Area working group - no cost for first meeting, but meeting costs for follow up over the coming year.
    - DC: Rockland Greenway signage project – the board previously committed $2000 part of $9000 budget for physical signs. City has approved the proposed locations, now Planning is reviewing the content and design.
    - BJ has initiated discussions with UVic for analysis, information development and surveying related to the LAP process.
      * Motion (JS/AD) to allocate $3000 to the UVic information development project.

Discussion: Should we be setting a minimum contingency balance – year to year carry-over.

* Approved unanimously
* DC: suggest committee chairs and project leads develop a budget for 2018.
* DM: 3-year projection would be useful, if appropriate.
  + Social coordinator
    - Danielle may also help out with communications.
  + LM will take over newsletter, and website.
* Meeting was adjourned at 20:57 (DM/AH)

Next Board Meeting-13 June 7 p.m. Volunteers’ Cottage, Government House.