

Rockland Neighbourhood Association

Meeting of the Board of Directors

1401A Rockland Avenue

January 11, 2017

Present: Bob June (BJ), Dave Clark (DC), John Edwards (JE), Vanessa Dingley (VD), Marc Hunter (MH), Dave McWalter (DM), Gary Pemberton (GP)

Absent: Janet Simpson (JS), Sue Simpson (SS), Lawrence Bortoluzzi (LB), Stephen Roughley (SR), Pamela Madoff (PM)

Guests: Councilor Jeremy Loveday, Lloyd Ollila

Meeting called to order at 19:10

- Agenda
 - Motion to approve(DC/VD)
 - Amended to include the requirement for microphones at the AGM
 - Approved unanimously as amended
- Minutes of December 14, 2016
 - Motion to approve(VD/DM)
 - Approved unanimously
- Councilor's Report
 - In PM's absence, GP highlighted an item in the January 2017 Update for Rockland
 - participatory budgeting exercise will take place Thursday, January 12th.
 - The City's web pages have been reorganized; new paths to get to the information you need.
- Calendar Update
 - JE to renew membership with Friends of Government House, the Art Gallery and the Heritage Hallmark Society
 - JE to prepare year-end financial statements
 - AGM
 - DC will send out notice of the AGM via NEIGHBOURS List Serve, and by mail for those members without email access.
 - All outstanding reports, bios etc. are to be directed to VD, as she will take responsibility for publication of the AGM booklet.
 - Anything received after January 25th will be added as an addendum
 - Report to go to the printer by Jan 31st and sent out by NEIGHBOURS List Serve at that time.
 - Andrea Hudson will submit material for the booklet and give a brief introduction to the Local Area Planning Process at the AGM.
 - DC will line up independent scrutineers(s) as required.
 - Microphones – we need three for the panel discussion and for questions from the audience.
 - MH will work with Grace Lutheran to ensure that we have a workable system.
 - Motion to expend up to \$200 to lease suitable equipment as required (DC/BJ)
 - Approved unanimously
 - Winter Newsletter deferred to mid February, post AGM

- Business Arising
 - The Board's strategic plan was revised to reflect feedback received at the Strategy Meeting, November 9, 2016
 - Motion to distribute through the web page and NEIGHBOURS list serve (DC/VD)
 - Approved unanimously
 - Treasurer JE proposes to merge the Association's two bank accounts. DC gave some history on the two accounts. It used to be three separate accounts, and they served to separate base funding from the City because it has some restrictions on how it can be spent.
 - Motion to table discussion until March board meeting, for consideration by the new board. (DC/DM)
 - JE will present information on "fund accounting system" at that time.
 - Approved unanimously
 - Code of Ethics and Conflict of Interest Guidelines
 - DC will supply copies to be signed by incoming directors at the AGM
 - Website Renewal
 - Work is underway, but no invoices were received in 2016. Thus none of the funds authorized for this project in 2016 were spent.
 - Motion to authorize the expenditure of up to \$4000 in 2017 on Website Design and implementation. (DC/VD)
 - Approved unanimously
 - DC reported that our current logo is based on clip-art from a web-based family tree development service. While there are no restrictions on our use of it in a not-for-profit context, we are unable to copyright it in either its original or its modified form.
 - DC circulated an initial site map for the web site, and the first draft of a new logo. Not everyone liked the general approach, but there was majority approval to have the consultant spend more time developing the idea. There was consensus to change the representation of a tree from conifer to Garry Oak, and to add more definition to the heritage home outline so it is not confused with distant mountains.
 - Nominating committee
 - LO outlined the benefits in prompting board membership on the Association Membership application form. This could be accomplished by including board service along with the active committees that are currently listed on the 2017 version.
 - Motion to table discussion until March board meeting, for consideration by the new board. (DM/DC)
 - Approved unanimously
 - LO circulated a summary of a survey that was undertaken leading up to the 1987 Rockland Plan. BJ noted that a benefit of the LAP process is that the City will fund and undertake defensible surveys of Rockland residents.
 - There was discussion around neighbourhood plans not being formalized as bylaw, as is the practice in other jurisdictions. JL noted that development of the Local Area Plan will trigger corresponding changes in the Official Community Plan, which does have bylaw status. He also described the experience in Burnside-Gorge where City staff worked with the community to determine how the planning exercise was to unfold. That resulted in an advisory group separate from the Land Use Committee, made up of Community Association members and local business representatives.
- New Business
 - Participation in Cannabis Dispensary Zoning
 - BJ: Federal Law is pending, advise we wait. Cross-CALUC discussion outlined concerns with who you are dealing with, how it fits in the legal world.

- Might have more influence by staying outside of the re-zoning process.
 - JL: The City's rules are in place. This is a step to give temporary approval to compliant sites, pending Federal and Provincial legislation. The City's objectives are to bring these businesses into compliance with signage bylaws, maintain distance from schools etc. and deal with odour and other negative impacts.
 - There is no appetite on the board to participate at this time. There are no complaints to date with the dispensary currentl situated within the neighbourhood.
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- Meeting was adjourned at 20:45 (BJ/DC)
 - AGM February 8, 2017 @ Grace Lutheran Church, 1273 Fort Street. Doors open at 7 pm
 - Next Board Meeting-March 8, 2017 @ 1401A Rockland